

Use of SAAS Accreditation Symbol

1. Introduction

1.1 Social Accountability Accreditation Services (SAAS) granted accreditation to the Hong Kong Quality Assurance Agency (HKQAA) on 1 December 2007. The Accreditation Symbol is conferred on certification bodies that have successfully achieved accreditation. HKQAA is able to use the SAAS Accreditation Symbol ("SAAS Symbol") on its SA8000 certificates, stationery and literature.

1.2 The certified organisation ("Business") holding a HKQAA certificate bearing the SAAS Symbol, is able to use the mark on stationery, literature and website. The use is subject to the conditions set out below (being extracted from the SAAS Procedure:426).

2. Conditions for the use of the SAAS Symbol

The Business:

2.1 Shall use the SAAS Symbol in conjunction with HKQAA Certification Mark ("HKQAA Mark") strictly according to the combined mark below:

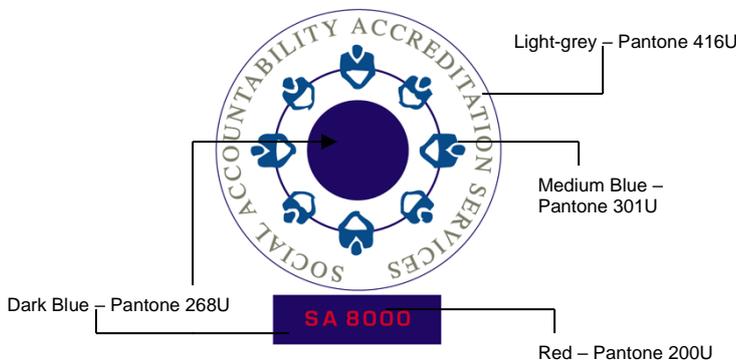


2.1.1 The combined mark must always be used in conjunction with the Business's name adjacent to it and have the applicable standard and certificate number underneath it. (See above)

2.1.2 The combined mark may be reproduced based on the master version and may be enlarged or reduced in size. The form must always be legible.

2.1.3 The combined mark may be printed in predominant color of the letterhead or printing.

2.1.4 Where the mark is to be displayed on materials printed using full colour, the mark must be printed in the colours specified below.



2.1.5 The colour of the HKQAA Mark shall refer to the colour artwork Mark as provided by HKQAA.

2.2 May use the combined mark on stationery, literature and website, only in respect of those certified activities as stated on the HKQAA certificate.

2.3 The combined mark shall not be used on labeling, packaging, buildings, vehicles and flag,

2.4 Shall report to the Corporate Communications Unit of HKQAA for any proposed use of the combined mark.

2.5 Shall not use the SAAS Symbol in the following restricted situations:

2.5.1 Use the SAAS Symbol independently.

2.5.2 Use the SAAS Symbol in association with any activities outside the scope which is not stated in the HKQAA certificate.

2.5.3 Use the SAAS Symbol on its products or associated documentation or certificates.

2.5.4 Use the SAAS Symbol in such a way as to suggest SAAS have certified or approved any product, process or service supplied by the Business, or in any other misleading manner.

3. Suspension or Withdrawal

3.1 Any incorrect use of the SAAS Symbol may result in:

- (a) Publication of transgression; or
- (b) Suspension or withdrawal of certification

3.2 The Business shall immediately cease use and distribution of any literature and documents bearing the SAAS Symbol.

4. Use together with other accreditation symbols

If a Business holds a HKQAA certificate bearing other accreditation symbols, the Business shall display all the combined marks in the same rectangular height (as shown below).

